

Agenda

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City Executive Board

Date: **Wednesday 23 April 2014**

Time: **5.30 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

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City Executive Board

Membership

Chair	Councillor Bob Price	Corporate Governance, Strategic Partnerships and Economic Development
	Councillor Ed Turner	Finance, Efficiency and Strategic Asset Management
	Councillor Susan Brown	Benefits and Customer Services
	Councillor Colin Cook	City Development
	Councillor Steven Curran	Youth and Communities
	Councillor Pat Kennedy	Education, Crime and Community Safety
	Councillor Mark Lygo	Parks and Sports
	Councillor Mike Rowley	Leisure Services
	Councillor Scott Seamons	Housing
	Councillor John Tanner	Cleaner, Greener Oxford

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AGENDA

PART ONE PUBLIC BUSINESS

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Board Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance is contained at the end of these agenda pages.

3 PUBLIC QUESTIONS

When the chair agrees, questions from the public for up to 15 minutes – these must be about the items for decision at the meeting (excluding the minutes) and must have been given to the Head of Law and Governance by 9.30am on a day so that there is one clear working day before the meeting (email executiveboard@oxford.gov.uk or telephone the person named as staff contact). No supplementary questions or questioning will be permitted. Questions by the public will be taken as read and, when the Chair agrees, be responded to at the meeting.

4 COUNCILLOR ADDRESSES ON ANY ITEM FOR DECISION ON THE BOARD'S AGENDA

With the Chair's agreement - addresses by Councillors must be about the items for decision at the meeting and can be up to 3 minutes in length. The Board Member who has political responsibility for the item for decision may respond or the Board will have regard to the points raised in reaching its decision

Addresses must have been given to the Head of Law and Governance by 9.30am one clear working day before the meeting (email executiveboard@oxford.gov.uk or telephone the person named as staff contact).

5 SCRUTINY COMMITTEE REPORTS

There are no Scrutiny Committee reports.

6 FLOOD SUPPORT PACKAGE

9 - 34

Lead Member: Councillor Price, Executive Board Member for Corporate Governance, Strategic Partnerships and Economic Development

The Head of Finance has submitted a report which considers a range of support schemes for the households and businesses affected by flooding in Winter 2013/14 to enable the Council to provide financial support to local residents and businesses affected.

Recommendations: That the City Executive Board agrees:

(i) The following flood support schemes for the payment of:

- Support to businesses, including
 - * Business rates flooding relief
 - * Business support grant
 - * Repairs and renewals grants

- Help to homeowners, including
 - * Council tax discount and
 - * Repairs and renewals grants

and that the schemes are in line with approved government guidance and follow the principles set out in Appendix A;

(ii) That members delegate the administration of the above schemes to the Executive Director of Community Services and Executive Director of Organisational Development and Corporate Services.

7 LEASE OF 1930 OFFICE BLOCK OF TOWN HALL FOR SERVICED OFFICE USE

35 - 42

Lead Member: Councillor Turner, Executive Board Member for Finance, Efficiency and Strategic Asset Management

Confidential appendices are attached in Part II of this agenda

The Regeneration and Major Projects Service Manager has submitted a report which seeks approval to lease out the North Wing of the Town Hall.

Recommendations: That the City Executive Board:

1. Approve the proposed lease of the surplus office space within Oxford Town Hall. The outline details of the lease are set out in the Not for Publication Confidential Appendix 4 of this report. The detailed provisions of the lease are to be approved by the

Regeneration and Major Projects Service Manager.

2. Grant authority to the Regeneration and Major Projects Service Manager, in consultation with the Board Member, to vary or extend the areas to be leased as detailed herein provided the transaction continues to represent best consideration and operational benefit.

8 HEADINGTON NEIGHBOURHOOD AREA - NEIGHBOURHOOD PLAN

43 - 58

Lead Member: Councillor Cook, Executive Board Member for City Development

The Head of City Development has submitted a report which proposes the designation of the Headington neighbourhood area. For clarification, this is not intended to be designated as business areas.

Recommendations: That the City Executive Board

1. Designates the proposed Headington Neighbourhood Area.
2. Does not designate the area as a business area.

9 FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items.

10 MINUTES

59 - 62

Minutes of the meeting held on 9 April 2014. City Executive Board is asked to note in particular minute 167 relating to Fusion Lifestyle Annual Service Plan 2014/15 and the details proposed and agreed by the Executive Board Member for Leisure at the meeting.

Recommendation: The City Executive Board NOTES the minutes of the meeting held on 9 April 2014 as a true and accurate record.

11 MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as

described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART TWO
MATTERS EXEMPT FROM PUBLICATION

12 LEASE OF 1930S OFFICE BLOCK OF TOWN HALL FOR SERVICED OFFICE USE

63 - 70

Lead Member: Councillor Turner, City Executive Board Member for Finance, Efficiency and Strategic Asset Management

This paper contains two not for publication appendices to the report at agenda item 7

It contains information concerning the terms of the proposed lease.

The public interest in maintaining the exemption from publication is in order not to compromise commercially sensitive information under paragraph 3 of Part 1, Schedule 12A of the Local Government Act 1972.

No comments were received from the public on the exemption of this item.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.